

New Hanover Evangelical Lutheran Church
Congregational Council Meeting Minutes
September 21, 2023
7:00 pm

1. Call to Order at 7:05 p.m.
2. Attendance: (* = excused absence; ° = late arrival)

| | | |
|-------------------|---------------------|--------------|
| Becker, Edward | Mutter, Vicki | Wise, Jeff |
| Eisenhart, Steven | Repa, Barbara | White, Nancy |
| Geiser, Scott | Rothermel, Todd | |
| Gross, James | Staub, Pastor Scott | |
3. Devotions – Pastor Scott opened the meeting with prayer.
4. Approval of Minutes from the August Regular Council Meeting
 - a. Item 6 – add: “The Endowment Fund Committee requests approval to use undesignated Memorial Fund Money (\$1,300.00) to purchase a plaque on which to recognize those who have contributed to the Endowment Fund. Unanimously approved: Jeff Wise motioned; Scott Geiser seconded.”
 - b. Item 7a – remove: “Recent electrical outages caused basement flooding, committee assessing any damages, will file claim as necessary with insurance;”
 - c. Item 9a – should read: “July 31”The minutes were unanimously approved with the above changes: Jim Gross motioned; Scott Geiser seconded.
5. Committee Reports: (* = report on file; ° = no meeting/no report; + = no report submitted)

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|--------------------|------------------------------|----------------------|
| a. Audit + | h. Fellowship + | o. Mutual Ministry + |
| b. Building Fund + | i. Finance + | p. NYG + |
| c. Cemetery + | j. Flutter + | q. Personnel + |
| d. Christian Ed + | k. Garden of Hope + | r. Property + |
| e. Constitution + | l. History & Archives + | s. Stewardship + |
| f. Endowment + | m. Memorial Fund + | t. Swamp Picnic + |
| g. Evangelism + | n. Mission Svc/Social Min. + | u. Worship & Music + |
6. Committee Action Items
 - a. The Endowment Committee requests a change to the Endowment Fund Policy: change Article V. Section 1 D. Annual Distribution to 4% of the total value of the fund. (Currently the policy is stating 90% of annual return should go to the General Fund and 10% remains in the total fund to be reinvested to grow the fund.)

The request was unanimously approved: Nancy White motioned; Todd Rothermel seconded.
 - b. The Memorial Fund Board requests permission to use \$1,3000.00 of undesignated funds for rocking chairs, child locks and pillows for the Worship Nursery.

The request was unanimously approved: Jeff Wise motioned; Barbara Repa seconded.
7. Staff Reports (Pastor)
 - a. Pastor reported that Lindsey Waltermyer is doing a great job leading the praise band. She also provided the music for Camp Falckner.
 - b. Pastor noted that Nikki Young is doing a great job with JAM and helping to coordinate

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rehearsal times for the children's choirs.

- c. Pastor also noted that Patricia's special summer music was much appreciated.
- d. In addition, Pastor reported that Confirmation this fall will be shared between (4) local churches, rotating class time between each.

The staff reports were unanimously approved: Scott Geiser motioned; Jeff Wise seconded.

8. Treasurer's Report (Ed)

- a. Ed reported that the total deficit as of August 31 was just under \$80,000.
- b. He also noted that income at the end of August (67% of the year) was at 63% and expenses were at 67%.

The treasurer's report was unanimously approved: Nancy White motioned; Vicki Mutter seconded.

9. Unfinished Business and Prior meeting Action Items

- a. **2018** Council Minutes and Reports
 - It was noted that Susan may have some information. Todd will check with her.
- b. AVEL Project
 - Todd will review and coordinate with Amy regarding her Client Service Agreement.
- c. Pre School
 - Donna Kehs reported that she is hoping to submit the zoning variance to the township soon.
 - She also noted that the committee will be doing a business plan, which will be submitted to council when complete.
- d. Pictorial Directory
 - Nancy reported that she has a committee of 7 members.
 - She also stated that she has found a company and is waiting for an informational packet.
 - It was suggested that CDM be checked for picture uploading ability.
- e. Kirby Smith
 - It was reported their contract runs for (3) years.

10. New Business

a. New Member Acceptance

Ryan and Stephanie Fegley were unanimously approved: Jeff Wise motioned; Todd Rothermel seconded.

- b. Pastor's shared that his health insurance coverage, now that he has turned 65, will be provided by Marsha's company, saving the church \$3,078.42 for the remainder of 2023.
 - His out-of-pocket monthly premium of \$298.86 will be reimbursed into his pension.
- c. Todd announced that Chef Chris Fatzinger will be on medical leave for October and November and has requested that his pay be suspended during that time. Jim Davidheiser will take his place
 - Ed will ask Maria to suspend the pay.
- d. Todd reported that \$180,000 has been pledged since the Capital Campaign began. A planned giving imitative will begin in December. Richie Musser (Kirby-Smith) suggested that we implement a 50/40/10 split when receiving endowment gifts. This policy is already in place.

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- e. Todd noted that he is in the process of securing grants for the Food Ministry and that their funds are running low. Chris's leave of absence will help, but other avenues are being explored such as becoming a 501.c.3.

- 11. Congregational Feedback
 - a. Shorter announcements periods were suggested.

- 12. Upcoming Events
 - a. Roast Beef Dinner: Saturday, November 11; 4 – 7 p.m.

- 13. Council Highlights
 - a. Praise for the church staff
 - b. Chris's medical leave
 - c. Budget process will be starting soon.

- 14. Next Council Meeting: Thursday, October 19, 2023 at 7:00 pm

- 15. The council meeting adjourned at 9:08 p.m.
Adjournment was unanimously approved; Todd Rothermel motioned; Nancy White seconded.

- 16. The meeting closed with the Lord's Prayer.